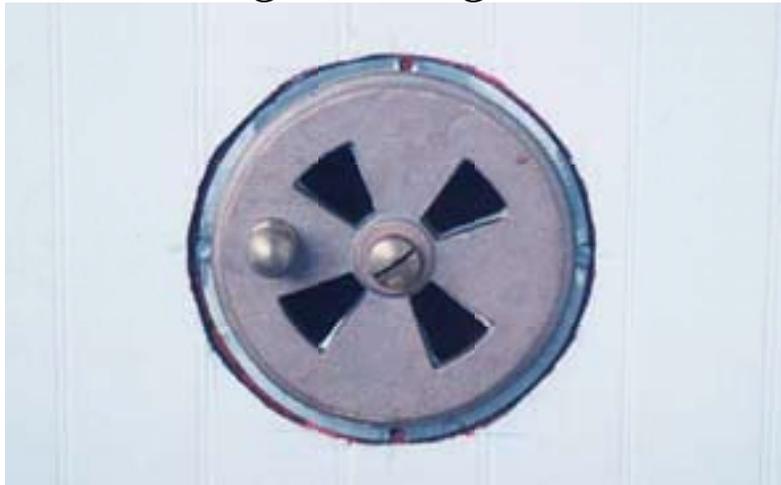


Instructions

For Ordering Your Lighthouse Vents:



#1 Contact The Lighthouse Preservation Society and ask for their standard 6 ½ inch backing plate diagram. Make photocopies of the backing plate diagram, and number each diagram to correspond with each missing vent.

#2 Measure the diameter of each vent hole along the low interior walls of the lantern room, where the missing brass vents were once previously located, and record this dimension on each correspondingly numbered photocopied diagram.

#3 Measure the diameter of each missing backing plate, and record this second measurement on each photocopied diagram, as well. If you have empty circular holes in your lantern room walls, then you're missing your backing plates. If the hole is already covered by a metal backing plate similar to our diagram, but you're only missing the rotating brass louver, then indicate that on the order form. (Note: Where the backing plates are missing, you should be able to see a larger circular outline surrounding each vent hole, where these backing plates had previously been secured. The backing plate outline can usually be discerned as the indented circular line surrounding each vent hole. All vent holes should be the same size and all backing plate diameters should be identical in size, throughout your lighthouse.) However, if the backing plate outline appears to be significantly larger or smaller than the standard 6 ½ inch diagram we have provided on the back of this page, you will need to enlarge or reduce our sample diagram, as appropriate, when you make your diagram photocopies.

#4 Next, while holding each photocopied backing plate diagram centered over its corresponding vent hole, tape the diagram to the wall and mark the exact location of the existing screw holes with an "x" around the perimeter of each backing plate diagram. This will allow us to custom fit the backing plate over each of your vents holes. Then carefully remove the tape and mail all diagram copies, unfolded, in a large flat envelope, together with the order form and your check, made payable to:

The Lighthouse Preservation Society, 11 Seaborne Drive, Dover, NH 03820. Questions?
Contact us at 1-800-727-BEAM. Thank you!